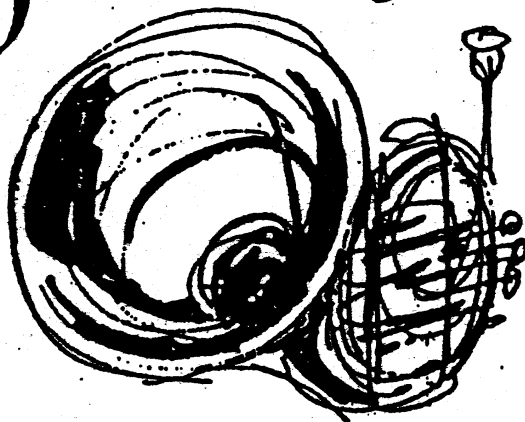


Chesham Arts Festival



*Chesham Arts Festival is
affiliated to The British and
International Federation of
Festivals*

SYLLABUS 2019

MUSIC SECTION –

Saturday 9th February (**Strings/Guitar**)

at the White Hill Centre, White Hill, Chesham, HP5 1AG

Sunday 10th February (**Piano**)

at The Elgiva Theatre, St Mary's Way, Chesham, HP5 1HR

Sunday 10th February (**Wind**)

at the White Hill Centre, White Hill, Chesham, HP5 1AG

Saturday 16th February (**Vocal**)

at The Elgiva Theatre, St Mary's Way, Chesham, HP5 1HR

Final Concert (Music & Speech) – 3.00 pm, Sunday 24th February -
also at The Elgiva Theatre

Adjudicators

PIANO	. . James Kirby, GRSM, ARAM
STRINGS	. . Alexandra Caldon, MA(Cantab), PG Dip(RAM)
WIND	. . Andy Rogers, BMus(Hons)
VOCAL	. . Alex Ashworth, ARAM, LRAM, Dip RAM, PG Dip, MA(Cantab)
COMPOSITION	. . Timothy Bowers, FRAM, DPhil(York), BMus (Hons) (Lond), ARAM, ARCM

SPEECH SECTION – Saturday 9th February

Ley Hill Combined School, Ley Hill, Chesham, HP5 1YF

Adjudicator . . Dawn Wylie

DANCE SECTION – Sunday 17th to Saturday 23rd February

The Elgiva Theatre, St Mary's Way, Chesham, HP5 1HR

Adjudicator . . Karen Blackburn, AIDTA, RAD, RTS

Registered Charity No 1048832

GENERAL RULES [MUSIC & SPEECH ONLY]

1. Entries for the competitions will only be accepted from amateurs, with the exception of Open Classes. For the purpose of this rule a person who received payment for musical services as a principal means of livelihood shall be deemed to be a professional and only eligible to enter the Open Classes in his or her particular section. This will not prevent a competitor entering other Classes or Sections provided that he or she can qualify as an amateur for such Class or Section.
2. The age of the competitor shall be taken as on the first day of January 2019.
3. All entries must be made on the appropriate form and sent, together with the entry fee, to the respective Sectional Secretary. We regret entry fees cannot be refunded unless the class is cancelled by the Festival.
4. The Committee reserves the right to cancel competitions in any class, to appoint replacement, or additional adjudicators, and to alter, modify or cancel any of the arrangements detailed in the Syllabus.
5. Certificates will be awarded as follows:

81 – 83	MERIT -	<i>A capable performance showing some artistic appreciation and/or technical ability</i>
84 – 86	COMMENDED -	<i>A convincing performance technically and artistically</i>
87 – 89	DISTINCTION -	<i>An excellent performance technically and artistically</i>
90 +	HONOURS -	<i>An exceptional performance both technically and artistically</i>
6. Please provide a copy of the Test Piece on the day for the use of the Adjudicator.
7. [*Applies to Music ONLY*] We regret that photocopies of music cannot be accepted, except as follows: When an “Own Choice” work is selected from a publication containing several different works and which is not published separately, one copy may be made for the use of the adjudicator provided that the competitor has already purchased his/her own copy and that the copy made is retained and destroyed by the Festival immediately after the event. The permission does not apply to making copies for the Accompanist, who should always be given a printed copy from which to work. Photocopies for the adjudicator must be totally legible, or they may be refused.
8. [*Applies to Music ONLY*] Competitors are requested to observe *Da Capo* and *Dal Segno* signs; other repeats must not be played.
9. TIME LIMITS MUST BE ADHERED TO, AND THE ADJUDICATOR MAY STOP PERFORMANCES WHICH EXCEED THEM.
10. Competitors will only be admitted to the Hall free of charge for the session which includes the class in which they are competing.

11. Class winners must be prepared to perform the test piece of their class at the final Concert if they are selected.
12. The marks awarded by the adjudicator shall be final and conclusive and no contact or discussion with the adjudicator will be permitted.
13. In the event of any queries it is requested that contact be made with the Secretary of the Section concerned.
14. The Festival Committee reserves the right to refuse any entry without giving a reason for such decision and shall have the power to interpret, qualify, amend or make other regulations as they consider necessary.
15. Trophies will be awarded at the discretion of the Adjudicator. All trophies will be presented at the Final Concert (Music and Speech only). Trophies are held for one year and remain the property of the Festival. They must be carefully preserved, cleaned and engraved where appropriate and returned to the Secretary by 15th January 2020.
16. No competitor may perform more than once in any class apart from Duos, Trios and Ensembles where an entrant may appear again with a different partner/partners.
17. Whilst every care will be taken, no responsibility can be accepted for loss or damage to persons, instruments, properties, costumes or personal property.
18. No Camera or Video of any description may be used in any hall or room where performances take place without prior consent.
19. All performances must be live. Performers must provide their own accompanist. Pre-recorded backing tapes and CDs are NOT permitted. Please note that music with piano accompaniment should be performed with an accompanist.

Please note

- a) Every performance will receive a written adjudication sheet and every performer will receive a certificate after each class. The Festival cannot undertake to forward these by post if unclaimed.
- b) Chesham Arts Festival will hold data submitted on entry forms on a computer solely for the purpose of running the Festival. The data will not be made available or communicated to any third party.

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CATEGORIES

As usual, we will be using Categories. Only the first three winners in each class will actually receive a mark (provided there are more than five competitors), otherwise just the winner will receive a mark. All other competitors will receive a category letter.

We regret that we are unable to provide an official accompanist. Competitors who have difficulty in finding an accompanist should contact the Festival Secretary by 15 January 2019.

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CHALLENGE TROPHIES

TROPHY	PRESENTED BY	NAME OF CLASS	CLASS CODES
MUSIC SECTION			
Oakwood Cup	Mr & Mrs Glenister	Junior Piano Solo	M 1,6
Valantine Bell	Mr & Mrs A Holt	“ “	M 2,7
Timothy Bowers Trophy	Dr T Bowers	Intermediate Piano Solo	M 3,8
Cornall Cup	Mrs S M Cornall	Senior & Intermediate Piano Solo	M 4,5
Rose Bowl	Berkeley Singers	Senior Piano Solo	M 9
Challenge Cup	Bucks Examiner	Open Piano Solo	M 10
Tamkin Cup	Mr & Mrs D Tamkin	Junior Piano Duet	M 11,12
Memorial Cup	Maurice Barnes	Senior Piano Duet	M 13,14
The Arthur Holt Memorial	Mrs P Holt	Junior Wind Solo	M 15,19
Perfect Pitch Cup	Perfect Pitch	Junior Wind Solo	M 16,20
Burness Cup	Chesham Arts Festival	Intermediate Wind Solo	M 17,21
The Bee Gibson Cup	John Burness	Senior Wind Solo	M 18,22
The Patrick Gibson Cup	Mrs Bee Gibson	Junior Guitar Solo	M 23,27,28
The Anna Pilgrim Cup	Mr Patrick Gibson	Intermediate Guitar Solo	M 24,25,29
Haddock Cup	Mr & Mrs Pilgrim	Senior Guitar Solo	M 26,30
Jordan Cup	Mr & Mrs Haddock	Guitar Ensemble	M 31,32,33
Cup	Simon Jordan	Junior Strings	M 34,38,39
Cup	Chesham Arts Festival	Intermediate Strings	M 35,36,40
Cup	Vice Presidents	Senior Strings Solo	M 37,41,42
Hazel Cup	Chesham Arts Festival	Ensemble (2-6 players)	M 43,44,47,48
Campion Cup	Mr & Mrs Fordyce	Ensemble (7+ players)	M 45,46,49,50
Cup	Anon	Junior Vocal Solo	M 52,56
Jim Smith Memorial Cup	Marion Lowe	Junior Vocal Solo	M 53,57
John Hicks Memorial Cup	Julia Morby and Mrs K Smith	Intermediate Vocal Solo	M 54,55
Cup	Mr & Mrs T Bowers	Senior Girls Vocal Solo	M 58
Cup	Allstars Academy	Songs from the Shows (Jun)	M 59
Baker Memorial Shield	Chesham Arts Festival	Songs from the Shows (Jun)	M 60
Eric Watsham Cup	Chesham MTC	Songs from the Shows (Int)	M 61,62
The James Suich Memorial Cup	Eric Watsham	Songs from the Shows (Sen)	M 63
Irene Baker Cup	Chesham Light Opera Company	Vocal Duet	M 64,65
Ronald White Cup	Irene Baker	Open Vocal Solo	M 66
Opera Cup	Ronald White	Light Opera Solo	M 67
Cup	Amanda Watsham	Operatic Aria	M 67
Corkish Cup	Chesham Advertiser	Folk Song	M 68,69
York Cup	Winifred Corkish	Adult Choirs	M 71
Cup	Mr & Mrs G Povey	Junior Choirs	M 70
Junior Endeavour Trophy	Chesham Arts Festival	Composition	M 72,73
Founder's Cup	Mr & Mrs A Cornall	The most promising Junior performer	
	Pat Cracknell	The most promising Senior performer	

SPEECH SECTION

There are six Trophies to be awarded to the Adjudicator's choice of class winners once the Speech Festival is over. Winning a class will not automatically qualify the competitor for a trophy or an invitation to perform at the Final Concert at the Elgiva Theatre.

FESTIVAL PROGRAMME 2019

Saturday	9 February	Speech	Ley Hill School
Saturday	9 February	Strings/Guitars	White Hill Centre
Sunday	10 February	Piano	Elgiva Theatre
Sunday	10 February	Wind	White Hill Centre
Saturday	16 February	Vocal	Elgiva Theatre
Sun-Sat	17-23 February	Dance	Elgiva Theatre
Sunday	24 February	Final Concert, (<i>Music & Speech only</i>)	3.00 pm Elgiva Theatre

ADMISSION CHARGES TO FESTIVAL FOR PARENTS & NON-COMPETITORS

Music & Speech only* – charge *per session* – Adult - £3.00 Child - £1.00

All day ticket – Adult - £5.00 Child - £2.50

Season ticket – Adult - £10.00 Child - £5.00

***For Dance Section, see Website**

CHILD PROTECTION POLICY

Chesham Arts Festival has prepared a formal Child Protection Policy in accordance with the guidelines of the British and International Federation of Festivals. *The full Policy can be found at the end of this Syllabus.*

Parents and teachers are reminded that they have total responsibility for the safety and well-being of all children and pupils in their care whilst they are on Festival premises.

FESTIVAL BURSARIES

(Music Section only)



The Festival is most grateful to **Chess Valley Male Voice Choir** for all their help and support during the Music Festival. They will be providing a Bursary to the most promising Pianist and the most promising Vocalist.



The Festival is also very grateful to **Chesham Rotary Club**, who will be giving a Bursary to the two most promising performers in the String, Guitar and Wind classes.

Also many thanks to **Amersham and Chesham Rotary Clubs** for giving individual performers a chance to compete in the 2019 Young Musician Competition run by Rotary International in Great Britain and Ireland.

MUSIC SYLLABUS 2019

PIANO SOLO – GRADED – ANY AGE

Own choice of one piece from the current examination syllabus. The entrant should not have already passed the grade for which they are entering.

- A copy of the music must be provided for the adjudicator.

		<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
<u>Class M.1</u>	Grades 1 and 2	3 minutes	£6.00
<u>Class M.2</u>	Grades 3 and 4	3 minutes	£6.00
<u>Class M.3</u>	Grades 5 and 6	5 minutes	£6.00
<u>Class M.4</u>	Grades 7 and 8	8 minutes	£7.00



PIANO SOLO - NON GRADED

<u>Class M.5</u>	<u>17 years and under</u>		£7.00
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Either – any movement from a Sonata by Mozart, Haydn or Beethoven
or a composition by any 20th or 21st Century composer. Time limit – 8 mins

<u>CLASS</u>		<u>TIME LIMIT</u>	<u>ENTRY FEE</u>	<u>CLASS</u>		<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
<u>PIANO SOLO CLASSES</u> (Own Choice)				<u>PIANO DUET/TRIO CLASSES</u> (Own Choice)			
M.6	10 years & under	3 mins	£6.00	M.11	12 years & under	3 mins	£10.00
M.7	12 years & under	6 mins	£6.00	M.12	14 years & under	4 mins	£10.00
M.8	14 years & under	8 mins	£6.00	M.13	17 years & under	6 mins	£10.00
M.9	17 years & under	8 mins	£6.00	M.14	OPEN	8 mins	£12.00
M.10	OPEN	8 mins	£7.00				

WIND AND RECORDER SOLO – GRADED – ANY AGE

Own choice of one piece from the current examination syllabus. The entrant should not have already passed the grade for which they are entering.

- A copy of the music must be provided for the adjudicator.

		<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
<u>Class M.15</u>	Grades 1 and 2	4 minutes	£6.00
<u>Class M.16</u>	Grades 3 and 4	4 minutes	£6.00
<u>Class M.17</u>	Grades 5 and 6	6 minutes	£6.00
<u>Class M.18</u>	Grades 7 and 8	8 minutes	£7.00



WIND AND RECORDER SOLO – NON GRADED

(Own choice)			
<u>Class M.19</u>	10 years & under	4 minutes	£6.00
<u>Class M.20</u>	12 years & under	5 minutes	£6.00
<u>Class M.21</u>	16 years & under	7 minutes	£6.00
<u>Class M.22</u>	OPEN	8 minutes	£7.00



CLASSICAL GUITAR SOLO – GRADED – ANY AGE

Own choice of one piece from the current examination syllabus. The entrant should not have already passed the grade for which they are entering.

- A copy of the music must be provided for the adjudicator.

		<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
<u>Class M.23</u>	Grades 1 and 2	4 minutes	£6.00
<u>Class M.24</u>	Grades 3 and 4	4 minutes	£6.00
<u>Class M.25</u>	Grades 5 and 6	5 minutes	£6.00
<u>Class M.26</u>	Grades 7 and 8	6minutes	£7.00

CLASSICAL GUITAR SOLO – NON-GRADED

(Own Choice)

<u>Class M.27</u>	10 years & under	4 minutes	£6.00
<u>Class M.28</u>	12 years & under	4 minutes	£6.00
<u>Class M.29</u>	16 years & under	5 minutes	£6.00
<u>Class M.30</u>	OPEN	6 minutes	£7.00



CLASSICAL GUITAR DUO/ENSEMBLE – NON-GRADED

(Own Choice)

<u>Class M.31</u>	12 years & under	5 minutes	£10.00
<u>Class M.32</u>	16 years & under	5 minutes	£10.00
<u>Class M.33</u>	OPEN	6 minutes	£12.00

STRINGS SOLO – GRADED – VIOLIN, VIOLA, CELLO, BASS, HARP

Own choice of one piece from the current examination syllabus. The entrant should not have already passed the grade for which they are entering.

- A copy of the music must be provided for the adjudicator.

		<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
<u>Class M.34</u>	Grades 1 and 2	4 minutes	£6.00
<u>Class M.35</u>	Grades 3 and 4	4 minutes	£6.00
<u>Class M.36</u>	Grades 5 and 6	5 minutes	£6.00
<u>Class M.37</u>	Grades 7 and 8	7 minutes	£7.00

STRINGS SOLO – NON-GRADED – VIOLIN, VIOLA, CELLO, BASS, HARP

(Own Choice)

<u>Class M.38</u>	8 years & under	3 minutes	£6.00
<u>Class M.39</u>	10 years & under	4 minutes	£6.00
<u>Class M.40</u>	12 years & under	4 minutes	£6.00
<u>Class M.41</u>	16 years & under	6 minutes	£6.00
<u>Class M.42</u>	OPEN	8 minutes	£7.00



WIND ENSEMBLE

With or without conductor; piano accompaniment optional

		<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
<u>Class M.43</u>	2-6 players 13 years & under	6 minutes	£10.00
<u>Class M.44</u>	2-6 players OPEN	6 minutes	£12.00
<u>Class M.45</u>	7+ players 13 years & under	6 minutes	£12.00
<u>Class M.46</u>	7+ players OPEN	6 minutes	£15.00

STRINGS ENSEMBLE

With or without conductor; piano accompaniment optional

	<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
<u>Class M.47</u> 2-6 players 13 years & under	6 minutes	£10.00
<u>Class M.48</u> 2-6 players OPEN	6 minutes	£12.00
<u>Class M.49</u> 7+ players 13 years & under	6 minutes	£12.00
<u>Class M.50</u> 7+ players OPEN	6 minutes	£15.00

Class M.51 Encouragement Class –

Non competitive. Any solo instrument or voice or ensemble.

Own choice of repertoire – beginners to Grade 3. Open to all ages.

Positive and helpful feedback will be given by the Adjudicator.

Entrants should not be taking part in other classes in the Festival).

You may enter once as a soloist and once as a member of an ensemble.

Time limit 3 mins Solo; 5 mins Ensemble; **Entry fee** £6.00 (Solo) £10.00 (Ensemble).

JUNIOR VOCAL SOLO – GRADED CLASSES – ANY AGE, BOYS OR GIRLS

Own choice of one song from a current examination syllabus. The entrant should not have already passed the grade for which they are entering.

- A copy must be provided for the adjudicator.

	<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
<u>Class M.52</u> Grades 1 and 2	3 minutes	£6.00
<u>Class M.53</u> Grades 3 and 4	3 minutes	£6.00
<u>Class M.54</u> Grades 5 and 6	3 minutes	£6.00
<u>Class M.55</u> Grades 7 and 8	3 minutes	£6.00



OTHER VOCAL CLASSES

<u>CLASS</u>	<u>TIME LIMIT</u>	<u>ENTRY FEE</u>
VOCAL SOLO CLASSES (Own Choice – <i>NOT SHOW SONGS</i>)		
M.56 Boys and Girls Solo 9 years and under	2 mins	£6.00
M.57 Boys and Girls Solo 10 – 12 years	3 mins	£6.00
M.58 Boys and Girls Solo 13 – 16 years	3 mins	£6.00
SONGS FROM THE SHOWS (Own Choice)		
M.59 10 years and under	3 mins	£6.00
M.60 12 years and under	3 mins	£6.00
M.61 14 years and under	4 mins	£6.00
M.62 17 years and under	4 mins	£6.00
M.63 Open	4 mins	£7.00
VOCAL DUET (Own Choice)		
M.64 16 years and under	3 mins	£10.00
M.65 OPEN	3 mins	£12.00
SENIOR VOCAL (Any Register – Own Choice)		
M.66 Open	4 mins	£7.00
M.67 Operatic Aria/Oratorio/Light Opera, Open	4 mins	£7.00
M.68 Traditional Folk Song, 13 years & under	4 mins	£6.00
M.69 Traditional Folk Song, Open	4 mins	£7.00
CHOIRS – All Own Choice		
M.70 Any group of 3 or more Singers, 14 years & under	6 mins	£20.00
M.71 Any group of 3 or more Singers, Open	6 mins	£20.00



COMPOSITION

M.72	16 years and under	Time limit 5 mins	£10.00
M.73	OPEN	Time limit 10 mins	£10.00

Competitors are invited to submit original compositions for any instrument or voice, or any combination of instruments and/or voices. Compositions must be submitted either in clear manuscript or on a Compact Disc together with entry form, and must be submitted by 12th January 2019. A competitor may submit more than one work, provided the fee is paid for each entry.

Pieces entered will not be performed live, but a detailed adjudication will be given as part of the Festival programme. The winning work(s) may be included in the Final Concert, if feasible, and at the discretion of the Festival Committee.

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**CLOSING DATE FOR ALL MUSIC CLASSES –
WEDNESDAY 12 DECEMBER 2018**

*LATE MUSIC ENTRIES WILL BE ACCEPTED FOR AN ADDITIONAL £2 FEE PER CLASS
UP TO FRIDAY 12 JANUARY 2019*

MUSIC SECRETARY – Mrs Gwen Woodstock – see details on Page 1



SPEECH SYLLABUS 2019

Entry fee **£6.00** for each class

Classes S1 – S4 Poetry Performance

All poems should be memorised. Choose ONE poem to perform from the relevant section.

Class S1: School Years 1&2

Angi Holden: *Snakes and Ladders*

Kenn Nesbitt: *My Pig Won't Let Me Watch TV*

David Orme: *Incy Wincy*

Class S2: School Year 3

Alfre Noyes: *Daddy Fell in the Pond*

Kenn Nesbitt: *My Dog Lives on the Sofa*

John Foster: *Three Nonsense Football Rhymes*

Class S3: School Year 4

Ogden Nash: *Adventures of Isabel*

Gareth Lancaster: *Plug Hole Monster*

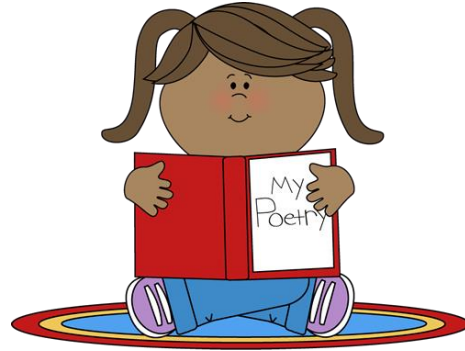
Brian Moses: *All the Things*

Class S4: School Years 5 & 6

David Orme: *Larks With Sharks*

Roger McGough: *The Sound Collector*

Robert Louis Stevenson: *The Railway Carriage*



Class S5 Prepared Novel Reading: School Years 3&4 only

Prepare and read a short extract from a novel of your choice. Time limit is 2 minutes. Please provide the Speech Secretary with a copy of your extract.

Class S6 Storytelling: School Years 3&4 only

Captivate your audience with an engaging story told in your own words from memory. It can be a well-known story or one that you have written yourself. Time limit is 2 minutes. Costumes and visual aids are permitted but *no powerpoints please!*

Class S7: Public speaking: School Years 5 & 6

Prepare and deliver a speech on your chosen topic. Time limit is 2 minutes. Costumes and visual aids are permitted but *no powerpoints please!*

Class S8: Junior monologue or duologue: School Years 5 & 6

Own choice. Time limit is 3 minutes. Please provide the Speech Secretary with a copy of your scene.

Please note that there will be NO Open Classes for School Years 7 – 13 this year

Please use child's age as at 1 January 2019 when deciding which class to enter.



SPEECH SECRETARY - Mrs. Melanie Cartledge – *see details on Page 1*

HELPERS URGENTLY NEEDED

Helpers are urgently needed during the week of the Festival. If anyone is available to write certificates or sit at the door for an hour or two we would very much like to hear from you.

**Please contact Gwen Woodstock on (01494) 774394
or E Mail – gwen.woodstock@yahoo.co.uk**

We are always very short of helpers and the future of the Festival depends very much on our bank of assistants. Please help if you can!

DANCE SYLLABUS 2019
FULL DETAILS ARE AVAILABLE ON THE
FESTIVAL WEBSITE –

www.cheshamartsfestival.org.uk

Any enquiries should be directed to

STAGE DANCE SECRETARY –

Mr Johnny Schwerzmann

E Mail; CheshamDanceFestival@gmail.com

CHILD PROTECTION POLICY implemented from 1 January 2019

FULL NAME OF ORGANISATION: Chesham Arts Festival

CHAIRMAN: Alan Bacon

VICE-CHAIRMAN: Catherine Bowers

SECRETARY: Gwen Woodstock

VENUES & DATES:

Ley Hill Combined School – 9 February 2019

White Hill Community Centre – 9-10 February 2019

Elgiva Theatre, Chesham – 10 and 16-24 February 2019

PRELIMINARY STATEMENT: The safety of children and vulnerable adults is paramount and all, without exception, have the right to protection from abuse. All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately and all the charity's trustees, staff and volunteers have a responsibility to report concerns.

1 PURPOSE AND FUNCTION OF ORGANISATION:

The Chesham Arts Festival provides a platform for amateur performance combined with an educational element through the process of adjudication by distinguished professional musicians, dancers and speakers.

2 THE FESTIVAL ENVIRONMENT:

The Festival is held in three separate venues in Chesham. The events at these venues are specific to the venues concerned. The Dance section is held at the Elgiva Hall but facilities for changing are in an adjacent site; the Chesham Youth Club. The Chesham Arts Festival cannot supervise transit between the two buildings.

Toilet facilities are located in each of the venues listed above. Chesham Arts Festival helpers are not instructed to supervise children whilst they use these facilities. Every effort is made to create a caring, safe and practical environment. However, the Festival is run by volunteers; therefore the Festival cannot be responsible for children under the age of 18 years, vulnerable adults, and others to whom child protection policies normally apply.

3 TO WHOM DOES THIS POLICY APPLY?

This policy relates to children under the age of 18 years and those vulnerable adults of any age who are identified to the organisers prior to their arrival at the Festival. This should be done by contacting the address or telephone number at the foot of this document. In recognising the needs of children from all ethnic groups and children who are disabled, the Festival actively seeks to meet needs notified to the festival by parents / guardians / carers and/or teachers.

(continued)

4 FESTIVAL PERSONNEL:

Festival personnel are recruited through personal recommendations by members of the Committee. All Festival jobs are reviewed each year and necessary checks - eg enhanced CRB checks - made where appropriate. Contact details for members of the committee are displayed in the Festival Syllabus and Programmes. Volunteers and committee members are identified on the day by Chesham Arts Festival badges. A register of volunteers is held by the Secretary. Any issues concerning welfare, safety and the successful running of the Festival should be reported to the Chairman, preferably in writing. These matters will be taken seriously and discussed/actioned as appropriate.

5 PREPARATION FOR ATTENDANCE AT THE FESTIVAL:

Once a performer has entered the Festival, they are notified promptly, by post, of the date and time of the relevant section(s) in which they are enrolled. The Festival sends this policy out to individual entrants and teachers with the performance schedule. Teachers are asked to pass both times of classes and the policy to parents/guardians or carers. In this way the Festival ensures that everyone who attends is aware of their responsibilities under this Policy.

6 PERFORMANCE AREAS AND CHANGING AREAS:

As set out in section 2, arrangements for the Dance Festival include the use of changing areas. All sections of the Festival include transit through public areas. Parents/guardians/carers are hereby made aware of this and are advised, as stated in section 2, of the limits of the Festival's voluntary staff to provide supervision. It is therefore the responsibility of parents/guardians/carers, to provide this cover. (In the case of the Dance Festival, this may involve partnership with dance schools.)

7 PHOTOGRAPHS, VIDEOTAPES and PRESS PHOTOGRAPHY:

As stated in the Syllabus, recording and photography by members of the public is not permitted. Certain events, such as the Final Concert and prize presentations, may be attended and photographed by the Press.

8 THE LEGISLATION AND GUIDANCE THAT SUPPORTS THIS POLICY:

The Rehabilitation of Offenders Act 1974; The Children Act 1989; The Police Act 1997; The Data Protection Act 1998; The Human Rights Act 1998; The Protection of Children Act 1999; The Criminal Justice and Court Services Act 2000, The Children Act 2004; The Vulnerable Groups Act 2006.

POLICY REVIEW

The organisers will constantly review their policy, revising and enhancing it as necessary. In doing this they will look to The British & International Federation of Festivals for support and that body, in turn, will look to other agencies for good practice, most notably the NSPCC and Arts Council of England policy guidelines.

GENERAL DATA PROTECTION REGULATION POLICY can be found on Chesham Arts Festival website.

Chesham Arts Festival

Secretary: Gwen Woodstock, 11 Lansdowne Road, Chesham, Bucks, HP5 2BA