

Chesham Arts Festival: Dance Section Deadlines

TASK	DATE TO BE COMPLETED BY
Friday, 27 th July 2018	Entry Forms to be sent out to schools
Friday, 9 th November 2018	Early Entry Deadline <i>(Any entries received after this date will be charged at full price)</i>
Friday, 30 th November 2018	Entry Deadline <i>(Any entries received after this date will be charged at the 'Late Entry' price)</i>
Sunday, 2 nd December 2018	Money to be cleared into the Chesham Arts Festival Account <i>(After this date, entries will be moved onto the 'Late Entry' prices if funds have not cleared)</i> Payments must not be made until you have received a confirmed amount due from the Dance Section Organiser
Friday, 14 th December 2018	Late Entry Deadline <i>(After this date, no further entries will be accepted)</i>
Sunday, 16 th December 2018	Money to have cleared into the Chesham Arts Festival Account <i>(If funds due have not been cleared by this date, entries will be withdrawn from the Festival)</i>
Sunday, 23 rd December 2018	A draft schedule will be sent out to schools for careful checking Chaperone Forms to be sent out to schools
Sunday, 23 rd December 2018 – Friday, 11 th January 2019	Amended versions of the draft schedule to be sent out to schools
Friday, 11 th January 2019	All National / Character / Greek titles to be received <i>(Any entries without a title will be withdrawn after this date)</i> Final amendments to the draft schedule to be submitted <i>(Please double check spellings carefully, clashes of classes, entrants in correct classes etc.)</i> No amendments can be made after Wednesday, 16th January 2019
Friday, 18 th January 2019	Final Schedule to be sent to schools
Sunday, 20 th January 2019	Advance Ticket forms to be sent out to schools
Friday, 25 th January 2019	Chaperone list to be received <i>(After this date, no further back stage passes will be issued)</i>
Sunday, 27 th January 2019	Schedule sent to printers
Sunday, 3 rd February 2019	Deadline for mp3 submission <i>(After this date, only CD's will be accepted by the Music Stewards)</i>
Friday, 8 th February 2019	Advance Ticket forms and money to have been received <i>(After this date, we will not accept any forms – full price tickets will need to be purchased during the Festival)</i>
Sunday, 17 th – Saturday 23 rd February 2019	Chesham Arts Festival: Dance Section The Elgiva Theatre, Chesham